



7-10 Access Arrangements & Reasonable Adjustments Record

Refer to 7-10 AARA Process Document for Steps 1 to 7

For students 7 to 9 to successfully meet eligibility criteria of the assessment, any assessment adjustments must not interfere with the integrity of the achievement standard

Date:	Student Name:	Grade:
SUBJECT/S	TEACHER <u>and</u> HOD	Assessment
		RI -

Eligibility criteria (select from the conditions and categories below):

Time-frame of condition	Category	Extent of Adjustment
<input type="checkbox"/> Temporary – (near assess time) <input type="checkbox"/> Intermittent – (Impacts for 3 week period or longer) <input type="checkbox"/> Permanent – (Verified/Diagnosed/Imputed)	<input type="checkbox"/> Cognitive <input type="checkbox"/> Physical <input type="checkbox"/> Sensory <input type="checkbox"/> Social/emotional/MenH <input type="checkbox"/> Illness <input type="checkbox"/> Bereavement <input type="checkbox"/> Misadventure	<input type="checkbox"/> Extensive (new achievement standard, ICP) (T3)
		<input type="checkbox"/> Substantial (specific to the individual student - criteria integrity maintained) (T2)
		<input type="checkbox"/> Supplementary/Differentiated (broad based support - criteria integrity maintained) (T1)

Student statement explaining reason for application: To allow the student reasonable access to assessments pieces.

Parent acknowledgement and understanding of reasonable adjustment:

I acknowledge that my child is entitled to reasonable adjustments for assessment tasks. Adjustments are required to be reported to the QCAA and some are subject to their approval. Selected adjustments will change according to the type of assessment being undertaken. I understand that when an AARA is requested in relation to Senior Assessment (Years 10-12) a medical report will be required.

Supporting evidence (*please site evidence/reasoning*): Choose an item.

Approved: Yes No

Parent Contacted: Yes No Date: _____

GO/HOD/HOSES Signature: _____ Date: _____

- Please refer to the Elanora SHS's Assessment Policy prior to submission of the application.
- Granting of AARA is at the discretion of the Classroom Teacher, Support Teacher, and approved by the HOD/HOSES

QCAA Inclusive strategy	Possible Adjustment	Tick the adjustment for this assessment				
Timing (rest breaks and extra time)	Extension Principal Reported Additional time (exam) QCAA Approved	Extension Assignment <1week	Extension Assignment- >1 week	Extra time (imputed 5min per half hour of exam time)	Comparable Assessment	
	Rest breaks QCAA Approved	Rest breaks (Five minutes per half hour of assessment time, taken at any time during the assessment.)				
Scheduling (order and number of sessions)	Number of sessions	Breaking assessment into sections same day		Increasing pre-exam preparation		
	Order of sessions Principal Reported	Establishing assessment from C level to A+ level through the Exam/Assignment		Extra sessions for reading and text processing		
Setting (noise wheelchair access, anxiety)	Location: Room, Furniture, resources, supervision Principal Reported	Supervision that students require during the implementation of units, including assessment		Identifying room, furniture, resources and equipment		
	Seating: Placement	Planning the placement of seating to maximise visibility, audibility and physical access to resources, learning opportunities and support (adults or peers), as required.				
Presentation	Cues and prompts	Highlighting key words or phrases in directions		Using symbols such as arrows or stop signs to remind the student to do something		
	Directions Principal Reported	Read aloud	Read more than once	Presented as pictures/symbols	Highlighted key words	Text to Speech
	Format of the text	Braille Large print	Less text on the page	Digitised text	Audio text	
	Specialised equipment	Laptop		IPAD	Graphic organisers	
Response	Verbal	Scribe (adult)		Recording device	Interpreter /translator	
	Written Principal Reported	Adaptive tools – Pencil grip	Specialised writing tools	Keyboards	Scribe and speech to text	
	Non-verbal	Assistant technology Symbol and word bank		Finger/eye pointing		
	Specialised equipment & resources	computer or word processor	communication devices	speech-to-text or text-	Braille machine	talking calculator
Medical Principal Reported	Medical considerations	Bite Sized Food	Diabetes management	Drink	Medication	